

Scarth Hall

Volunteer Programme

Scarth Hall will be assessed by Durham Community Action (DCA) for the **County Durham Kite Mark award** in summer 2018. All volunteers have been invited to our first Task Group meeting on Thursday 5 April. There will be regular Task Group meetings every month or as needed.



**DURHAM
COMMUNITY
ACTION**

County Durham Kite Mark

Durham Community Action is a well-established charity that has been providing support to communities across County Durham since 1935.

As part of DCA's commitment to supporting volunteering across the county it has created the **County Durham Kite Mark** for volunteering, recognised by the County Durham Partnership. The Kite Mark is valid for 2 years, after which an organisation must re-apply.

The Kite Mark is awarded to organisations that can show that they:

- have fair and accessible volunteering opportunities open to everyone
- recognise the value of recruiting and retaining volunteers
- aim to deliver a high quality, positive volunteering experience where everyone feels valued
- have general policies in place (eg Equal Opportunities, Safeguarding, Health and Safety, Data Protection, Confidentiality, Complaints) and appropriate insurances and legal requirements
- have volunteer role descriptions and person specifications
- provide opportunities for volunteers to influence planning and decision-making
- apply and share good practice on all aspects of volunteering
- have a Volunteer Handbook or similar which will include information about:
 - the recruitment and application process
 - volunteer induction procedure
 - how volunteers are supported, mentored and supervised within the organisation
 - how volunteers' contributions will be recognised
 - volunteer expenses policy
 - volunteer training opportunities